



Tier One- No Rental Fees or Charges. Interschool purposes/covered by HSD Insurance. *If a school is using another school facility that requires extra custodial and or technology services, then the originating school is expected to pay for the additional costs.

Tier Two-No Rental Fees. Mandatory Activity Fee of 30.00 and Custodial fee of 25.00 per approved request. Liability Insurance Required. Non-Profit Organizations/Groups charging less than 200.00 per participant. Does not request Donations or charge admission fees to events. 501(c)(3) Required.

Tier Three-Discounted Rental Fees. Mandatory Activity fee of 30.00 per approved request. Liability Insurance Required. Non-Profit with participation fees greater than 200.00 per participant. Events which charge admission, or request donations. 501(c)(3) Required

Required Documentation: (Tier two and three)

***Certificate of Liability Insurance**

***Event/Participant Registration Form**

***IRS determination Letter (non profit status)**

Tier Four-Full Price. For Profit Events Mandatory Activity fee of 30.00 per approved request. Liability Insurance Required. Private Service Providers.