

SCHOOL DISTRICT ORGANIZATION

Qualifications, Terms and Duties of Board Officers

The Board officers are the chair and vice chair. These officers are elected at the annual organizational meeting.

The Board may elect any trustee as chair or vice-chair. If a high school trustee is chosen to serve as the chair or vice-chair he/she may not vote on issues pertaining only to the elementary district.

The Board elects a chair from its members for a one-year term. The duties of the chair are as follows:

- preside at all regular and special board meetings and conduct the meetings in the manner prescribed by the Board’s policies;
- make all Board committee appointments; and
- sign all papers and documents as required by law and as authorized by the Board.

The chair must be able to perform the functions of a trustee in all matters over which they presides.

The vice chair shall preside at all regular or special Board meetings in the absence of the chair, and shall perform all of the duties of the chair in case of the chair’s absence or disability.

Legal Reference: § 20-3-321(2), MCA Organization and officers

Cross Reference: Policy 1065 Board Meetings

Policy History:

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