



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, August 11, 2020 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 6 individuals. All in-person attendees must wear a mask/facial covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-8112020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**
August 4, 2020, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF AUGUST 11, 2020, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

John E McEwen
Trustee

Siobhan Hathhorn
Board Vice Chair

Jennifer McKee
Trustee

Terry Beaver
Trustee

Sarah Sullivan
Trustee

Libby Goldes
Trustee

Jennifer Walsh
Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, August 4, 2020

MINUTES - DRAFT

ATTENDEES

Committee

Luke Muszkiewicz, Chair (excused absence)
Siobhan Hathorn, Vice Chair
Sarah Sullivan, Past Chair
John McEwen, Trustee
Libby Goldes, Trustee

Others

Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Barb Ridgway, Chief of Staff
Stacy Collette, Human Resources Director
Joslyn Davidson, Curriculum & Instruction Administrator
Janelle Mickelson, Business Services Administrator
Tim McMahon, Activities Director
Pat Boles, Technology Administrator
Jane Shawn, HEA President

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:04am.

II. REVIEW OF AGENDA

No changes were requested to the meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comments were offered.

IV. APPROVAL OF MINUTES

Minutes from the June 9, 2020, Executive Committee meeting were approved.

V. REVIEW OF AUGUST 4, 2020, BOARD WORK SESSION AGENDA

Dr. Ream described the purpose of the work session as an opportunity to present the 20-21 Opening Plan to the public. He anticipated several planning team leads in attendance to answer questions.

Ms. Hathhorn asked if Dr. Ream would be presenting the phased plan only or if he would include information on what phase the district would be in the fall. Dr. Ream answered he would present the phased plan as it applied to the entire year. He anticipated walking through how the plan was developed, provide an overview of what each phase would look like, and include details like the digital learning piece, a rolling start definition, and some FAQs. He added the planning teams' intentions had been to create a collective plan for the school year: a foundation for all decisions to be made over the entire year.

Ms. Hathhorn requested the family survey data be included in the presentation. Dr. Ream answered it had not been included in the presentation but was in the plan.

Dr. Ream addressed the logistics of the work session: a blended format intended to provide as much opportunity to participate as possible. The environment would include an Owl Pro Meetings camera for trustees, a Zoom meeting, and in-person attendance. He added district leadership would be on hand to enforce virtual meeting protocols.

Ms. Sullivan asked if trustees would be able to tell when people were raising their hands to comment. Mr. Boles answered Zoom allowed meeting participants to raise their hands and district staff could allow attendees to make comments if they wished. He recommended accepting public comment first from in-person attendees followed by virtual attendees.

Ms. Hathhorn asked the committee if they would accept comments on agenda items even though it was not procedure. Ms. Sullivan thought trustees should; it was their one opportunity to gauge how the community was feeling. Dr. Ream agreed, adding there was a single item on the agenda, which was atypical. He said attendees would be surprised if they were not allowed to comment. Ms. Hathhorn voiced her agreement. She asked if the board should limit the number of minutes for each comment. Dr. Ream agreed, adding someone would moderate them.

VI. BOARD/SUPERINTENDENT COMMENTS

Ms. Hathhorn asked for additional board comments. Ms. Sullivan asked if there would be an update on Montana High School Association (MSHA) discussions. Dr. Ream said he would provide an update in his report on the discussions as of the previous day.

Ms. Sullivan asked if schools were closed in the fall, had there been any discussion on small groups for special education students. Dr. Ream answered they were looking at how to best provide for students' needs regardless of school closure. He added he hadn't seen public perception of FAPE not being provided to all students. Ms. Hathhorn asked if they could extend the school year under the same model. Dr. Ream answered it would be supplementary in nature – additive – so it wouldn't be a violation of FAPE.

VII. ADJOURNMENT

The meeting was adjourned at 11:25am.



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Board of Trustees Meeting

Tuesday, August 11, 2020 - 5:30 p.m.

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 49 individuals. All in-person attendees must wear a mask/facial covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Zoom and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-08-11-2020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT

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IV. NEW BUSINESS

A. Items for Action

1. Certify the Trustees' Financial Summary – Elementary Fiscal Year 2019-20

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Luke Muszkiewicz
Board Chair

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Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
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Jennifer McKee
Trustee

Sarah Sullivan
Trustee

Jennifer Walsh
Trustee

2. Certify the Trustees' Financial Summary – High School Fiscal Year 2019-20
3. Final Budget Adoption – Elementary Fiscal Year 2020-21
4. Final Budget Adoption – High School Fiscal Year 2020-21
5. Approval and Ratification of the HPS-Plumbers and Pipefitters and Mechanics Collective Bargaining Agreement
6. Approval of HHS land sale, MDT project
 - a. MDT/HHS Memorandum
 - b. MDT Right of Way Agreement
7. Approval to Proceed with Land Negotiations, HSD & MBI
 - a. HSD/MBI Land Swap Memorandum
 - b. Smith School Property
 - c. MBI Property Appraisal
 - d. HSD Property Appraisal
8. Approval of Policy 9150: School Closure
9. Approval of Policy 9035: Capital Assets
10. Approval of Policy 7060: School Safety
11. Declaration of an Unforeseen Emergency
12. Consideration/Approval of 2020/2021 Opening of Schools Plan

B. Items for Consent

1. Approval of 06.09.2020 Board Meeting Minutes
2. Approval of 06.25.2020 Special Board Meeting Minutes
3. Approval of 7.14.2020 Board Retreat Minutes
4. Approval of Personnel Actions
5. Approval of Warrants

C. Reports

1. Policy Committee Report
2. Budget & Finance Committee Report
3. Health Benefits Committee Report
4. Montana School Boards Association Report
5. Helena Education Association Report

V. SUPERINTENDENT'S REPORT

VI. BOARD COMMENTS

VII. ADJOURNMENT

The next Board of Trustees meeting has been scheduled for September 8, 2020.