



Superintendent
Jack Copps
324-2001

Business Manager
Janelle Mickelson
324-2007

Policy Committee Meeting

May Butler Center
55 South Rodney

Tuesday, April 3, 2018

Noon – 1:00 p.m.

AGENDA

- I. INTRODUCTIONS**
- II. REVIEW OF AGENDA**
- III. GENERAL PUBLIC COMMENT**
- IV. REVIEW FEBRUARY 6, 2018, BOARD POLICY MEETING MINUTES**
- V. PRESENTATION OF POLICIES FOR REVIEW AND POTENTIAL REVISION:**
 - A. 7052 Meal Charges
- VI. Alignment of 2000 and 3000 policy language per previous discussion.**
- VII. CONTINUE REVIEW OF POLICY MANUAL – SERIES 2000:**
 - 2065 – Library Media Collection Management Policy
 - 2067 – Handling Challenged or Questioned Material
 - 2070 – Network Information and Communication
 - 2075 – Field Trips
 - 2080 – Grading, Progress Reports, and Promotion
 - 2085 – Graduation Requirements
 - 2090 – Credit Transfer Assessment for Placement Policy
 - 2100 – Recognition of Native American Cultural Heritage
 - 2103 – Recognition of Religious Beliefs and Customs
 - 2105 – Freedom to Teach, to Learn, and to Express Ideas
 - 2110 – Copyright Policy
 - 2115 – Community and Adult Education
 - 2120 – Wellness
 - 2130 – Response to Instruction (RTI)
 - 2135 – K-12 Online Learning Policy
 - 2166 – Gifted Program
 - 2170 – Significant Writing
- VIII. SUPERINTENDENTS' REPORT**
- IX. ADJOURNMENT**

NEXT MEETING:

June 5, 2018 - May Butler Center

Noon – 1:00 p.m.



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Policy Committee Meeting

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Noon – 1:00 p.m.

MINUTES

Committee Present:

Jeff Hindoien, Committee Chair / Trustee
Terry Beaver, Trustee
Sanjay Talwani, Trustee

Others Present:

Jack Copps, Superintendent
Barbara Ridgway, Staff & Student Services Administrator
Elizabeth “Bea” Kaleva, Attorney
Joslyn Davidson, Curriculum Administrator
Jessica Evans, Executive Assistant

- I. INTRODUCTIONS** Committee Chair, Jeff Hindoien, called the meeting to order at 12:05 p.m.
- II. REVIEW OF AGENDA**
- III. GENERAL PUBLIC COMMENT** None.
- IV. REVIEW FEBRUARY 6, 2018, BOARD POLICY MEETING MINUTES**
Jeff Hindoien asked math got spoken about at the Principal’s meeting. Joslyn Davidson, not sure, but both to follow up with Greg Upham.
- V. PRESENTATION OF POLICIES FOR FIRST REVIEW:**
 - A. 3023 Education of Children in Foster Care: Bea Kaleva spoke about why the policy was needed, stating that there are “new rules and language for access to information regarding foster care”. Barb Ridgway asked about the transportation of students in foster care. Bea stated, “we have to provide transportation...the law says agencies have to cooperate, but CPS [doesn’t have the money] so we do it...”. Where the student goes to school is where the student goes to school. “It’s a policy we have to have along with agreements from CPS”. Terry Beaver pointed out line 17 and asked who makes the determination. Bea stated, “It is determined by CPS and the district”. Terry asked if the foster parent could “deem otherwise, does it override the district”. “Not necessarily, the rights of foster students supersede, by federal law, the rights of traditional students”, Bea stated. Terry pointed out line 19, “enroll should be enrolled”. There was a general consensus and the line is to be changed. Terry asked, “what happens if we don’t pass this?”. Bea said, “OPI will ding us”. Jack Copps pointed out that it “will jeopardize funds, eventually as well”. Jeff asked, “It’s not dramatically different then what we are doing, right?”. Bea agreed. Jeff supported moving it to the full board as did the other members.
 - B. 5032 Prohibition on Aiding and Abetting Sexual Abuse: “This is part of Every Student Succeeds Act (ESSA)”, Bea said. Discussion around not hiring someone with a sexual offense conviction on their record with a minor. We are already doing this...however, there is an exception. Exonerated means the case is still open, cannot use

an arrest record only.... this doesn't change our hiring practice, just a required policy". Barb noted that it basically says, "we cannot help you get a new job". Bea agreed, also noting that "it will be in the staff handbook that and staff will have to sign off on saying that they have read it". Sanjay Talwani pointed out line 8, to add the s on "know". Consensus amongst the group, s to be added. The policy to move up to the board per Jeff, everyone agrees.

VI. PRESENTATION OF POLICIES FOR SECOND REVIEW:

- A. 2035 Federal Funding and Title I: This policy has been seen before, "it is an amendment", per Bea. Barb states, "the citation was changed, it is updated?" Bea, "It looks right to me...this is just a requirement, the biggest change is the Superintendent approving, not the board". Discussion about using the board update to give a heads-up to the Board from the Superintendent about grants. Barb asked if it should move forward, consensus amongst everyone was to move to the full board.
- B. 2060 Instructional Materials: The newest part of the policy is striking line 10. Joslyn Davidson helped the discussion about Montana state standards and it not being just the four content areas. "Do we add required courses to line 17?", Barb asked. Discussion around the definition of "instructional materials". "Is it just books?" Bea asked. It was agreed the definition of instructional materials extends beyond just textbooks. "This is sort of a gray area, we can't charge students to attend school", Terry Beaver pointed out. "Anything required should be provided by the district", Jack Copps added. "after a project is complete, it's the districts property". Line 17 to read, "for required courses". Agreed by all to move forward to full Board.

VII. CONTINUE REVIEW OF POLICY MANUAL – SERIES 2000:

Rest of the 2000 series for next meeting.

VIII. SUPERINTENDENTS' REPORT No Report

IX. ADJOURNMENT Committee Chair Hindoién adjourned the meeting at 1:02 P.M.

NEXT MEETING:

May 1, 2018 - May Butler Center

Noon – 1:00 p.m.

2
3 OPERATIONAL SERVICES

4
5 Meal Charges

6
7 The District recognizes that students may forget or lose lunch money or may have an
8 unpaid meal account balance. The District endeavors to treat all students with dignity
9 regarding unpaid meal charges; however, unpaid meal charges create a significant financial
10 burden for the District. To ensure that students do not go hungry but also minimize the
11 financial burden, the District shall charge meals and collect on meal account charges in all
12 schools consistent with this policy.

13
14 Students who are eligible to receive free meals do not have a meal account and, therefore,
15 are not subject to this policy. Free lunch status students may pre-pay for or purchase a la
16 carte items with cash or check.

17
18 Parents may restrict their child’s ability to charge by sending the school written notice
19 either stating their child cannot charge or limiting the amount their child can charge.
20 However, they will need to send a lunch with their child.

21
22 *K-12 Students*

23 Students will pay for meals at the full rate as established by the District in accordance with
24 federal law. Eligible students will pay a reduced rate as established by the District in
25 accordance with federal law. Meals must be **pre-paid**. Students will be permitted to
26 charge a maximum of \$30.00 once his or her meal account reaches zero. Once a student
27 has charged the maximum number of meals, the student will no longer be permitted to
28 charge and parents will be contacted directly by phone or in person. The school will offer
29 the student an emergency meal at the standard rate.

30
31 *Adults Employees*

32
33 Employees are not permitted to charge meals or a la carte items.

34
35 **Payment of Meal Account**

36
37 Each school shall maintain records regarding student meal balances. The District will send
38 out notices to parents/guardians informing them of low or negative meal account balances.
39 Parents/guardians may also check a student meal account balance online at
40 mymealtime.com.

41
42 Parents/guardians must submit payment for meal accounts with a credit card or debit card
43 at mymealtime.com OR pay in person with a check or cash at their student’s school.
44 Payment must be submitted 30 days from date of notice of deficit balance. If the District
45 has not received payment within 30 days the payment is considered overdue and is a
46 delinquent debt.

47
48 The District will use reasonable efforts which may include the use of collection agencies
49 and other means as permitted by state and federal law to collect meal account balances
50 which are delinquent debts, including payment plans as determined appropriate.

51
52 Legal References: 2 C.F.R. § 200.426
53 7 C.F.R. Part 210
54 7 C.F.R. § 245.5

55
56
57 Cross References: Board Policy 5030
58 Board Policy 7050

59
60
61 Policy History:

62 Adopted on: 5.9.2017
63 Revised on: