

**SCHOOL / COMMUNITY RELATIONS**

**Community Use of School Facilities**

School facilities are available to the community for educational, civic, cultural, and other uses consistent with the public interest, when such use will not interfere with the school program or school-sponsored activities. The District requires that the use of school facilities for school purposes has precedence over all other uses. Persons using school facilities must always abide by the District conduct rules.

The Superintendent will develop procedures to manage community use of school facilities. Use of school facilities requires the Superintendent or designee's approval and is subject to the adopted procedures.

Organizations or individuals wishing to use school facilities must complete a Facility Use Request form, pay any fees and associated costs and provide proof of insurance if applicable.

Administration will approve and schedule the use of school facilities. A master calendar will be maintained to avoid conflicts during the school year. Requests for use of school facilities must be submitted in advance of the event.

The online District Facility Use Request form must be completed, signed, and submitted. When the request is approved a contract will be created and sent to the originator. The completed and signed contract must be returned to the Business Office before access to the requested facility is granted.

Cross Reference;

Legal Reference: § 20-7-805, MCA Recreational use of school facilities secondary Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141

Policy History:

Adopted on:

Reviewed on:

Revised on: 6.17.1992, 12.11.2018