



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave  
Tuesday, December 10, 2019 – 11:00 a.m.

### AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**  
November 19, 2019 Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF DECEMBER 10, 2019, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**  
The next Executive Committee Meeting is scheduled for January 14, 2020.

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#### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*  
Jeff Hindoién  
*Trustee*

Terry Beaver  
*Vice Chair*  
John E McEwen  
*Trustee*

Libby Goldes  
*Trustee*  
Sarah Sullivan  
*Trustee*

Siobhan Hathhorn  
*Trustee*  
Jennifer Walsh  
*Trustee*



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## Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, November 19, 2019 – 11:00 a.m.

### MINUTES - DRAFT

#### ATTENDANCE

##### *Committee*

Luke Muszkiewicz, Board Chair  
Terry Beaver, Board Vice Chair  
Sarah Sullivan, Past Board Chair

##### *Others*

Siobhan Hathhorn, Trustee  
John McEwen, Trustee  
Tyler Ream, Superintendent  
Josh McKay, Assistant Superintendent  
Barb Ridgway, Chief of Staff

#### I. CALL TO ORDER

The meeting was called to order at 11:06am by Chair, Luke Muszkiewicz.

#### II. GENERAL PUBLIC COMMENT

No public was present.

#### III. APPROVAL OF MINUTES

Minutes were approved.

#### IV. REVIEW OF 11.19.2019 BOARD AGENDA

Mr. Muszkiewicz requested a change in order of the evening's agenda, moving the Montana Advanced Opportunity Act to the top of the agenda. The committee agreed. Ms. Ridgway provided an overview of and the history behind the application process.

Dr. Ream asked if the consent items would also be moved to the front of the agenda, and Mr. Muszkiewicz replied that, pending board approval, the entire business meeting would be moved before the school presentation.

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Dr. Ream confirmed there would be a Superintendent's Report.

Mr. McEwen referenced the school presentation included in the work session agenda and noted the higher assessment scores. Dr. Ream said that while the assessment scores look good, Jim Darcy Principal, Brian Cummings, will still find room for improvement. He added that Mr. Cummings is prepared to address any questions related to growth and/or overflow. Ms. Hathhorn asked if there were available classrooms to accommodate growth. Mr. McKay answered that Jim Darcy has an available kindergarten room that was filled this school year. He added that while there is some room in the upper grades to accommodate growth, there is none in the lower grades. Mr. Beaver asked what the impact would be if enrollment increased to over 500 students. Mr. McKay answered it would require an additional full-time principal, instructional personnel and support personnel.

Ms. Hathhorn referenced the STAR and SBAC assessment data in the presentation, specifically the math scores being high. Ms. Hathhorn questioned whether or not a Reading/Math breakdown of SBAC scores would be available. Dr. Ream responded that Mr. Cummings will be prepared to talk about each of the tested academic areas as part of his presentation.

Ms. Hathhorn asked if Jim Darcy was the highest socioeconomic school in the district, and Ms. Ridgway replied that it was third in the district.

Mr. Muszkiewicz recommended bringing comments and questions before the board during the presentation that evening.

## **V. BOARD COMMENTS**

Ms. Sullivan asked to talk about the December board meeting agenda. Dr. Ream listed the anticipated recognitions as Ryan Schulte, the Capital High Volleyball Team, and the two individuals who were unable to attend November's board meeting.

Dr. Ream requested further input pertaining to requested topics for the forthcoming December Board Meeting. Mr. McEwen inquired about recommendations related to the 7<sup>th</sup> Avenue Gymnasium and whether those would first be presented to the Facilities Committee before being presented to the full board. Dr. Ream confirmed that plan. Ms. Sullivan asked for an estimated timeline on obtaining bids to reinforce the 7<sup>th</sup> Avenue Gymnasium stack. Dr. Ream replied he would work with Facilities Manager, Kali Kind, on a timeline, and estimated January or February.

Mr. Muszkiewicz noted that the Feasibility Study available on the district's website is listed as a "draft." Dr. Ream said he would obtain the finalized version and would post just the final document.

## **VI. ADJOURNMENT**

Meeting was adjourned at 11:50am by Mr. Muszkiewicz. The next Executive Committee Meeting will be December 10, 2019.



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## Board of Trustees Meeting

Ray Bjork Learning Center | 1600 8th Ave | Helena MT 59601  
Tuesday, December 10, 2019 - 5:30 p.m.

### AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. EDUCATOR & STUDENT RECOGNITIONS

- A. **Capital High Bruin Volleyball Team**, Capital High, Back-to-Back State AA Volleyball Champions
- B. **Caroline Southworth**, Capital High, National Merit Scholarship Semi-Finalist
- C. **Claire Pichette**, Helena High, selected as a 2017 national award winner for the prestigious Presidential Awards for Excellence in Mathematics and Science Teaching (PAEMST)
- D. **Ryan Schulte**, Helena High, accepted into the Case Method Project at the Harvard Business School

IV. GENERAL PUBLIC COMMENT

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V. NEW BUSINESS

A. Action Items

- 1. Elementary General Fund Budget Amendment Proclamation Due to an Unanticipated Enrollment Increase (see attached)
- 2. HSD Policy 3010: School Admissions (see attached)

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3. HSD Policy 7012: Procurement of Supplies, Materials, Equipment and Services Using Federal Funds (see attached)
4. HSD Policy 7065: Contracts with Third Parties Affecting Student Records (see attached)

**B. Consent Items**

1. Board of Trustees November 12, 2019 Meeting Minutes (see attached)
2. Board of Trustees November 26, 2019 Special Session Minutes (see attached)
3. Approval of Personnel Actions (see attached)
4. Approval of Warrants
5. Resolution to Dispose of Personal Property – Technology Surplus (see attached)

**C. Items for Information**

1. HSD Policy 2035: Federal Funding and Title I (see attached)
2. HSD Policy 4040: School, Student, Parent, Family and Community Engagement in Education (see attached)
3. HSD Policy 5105: Conflicts of Interest (see attached)
4. HSD Policy 7053: Food Service Procurement (see attached)
5. 2019/2020 Enrollment and Demographics Update (see attached)

**D. Reports**

1. Budget & Finance Committee Report
2. Policy Committee Report
3. Facilities & Maintenance Committee Report
4. Teaching & Learning Committee Report
5. Health Benefits Committee Report
6. Montana School Boards Association Report
7. Helena Education Association Report
8. HHS / CHS Student Representatives Report

**VI. SUPERINTENDENT’S REPORT**

**VII. BOARD COMMENTS**

**VIII. ADJOURNMENT**

The next Board of Trustees meeting has been scheduled for January 14, 2020.