



Superintendent
Tyler Ream, Ed.D
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue

Tuesday October 9, 2018
5:30 p.m.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. GENERAL PUBLIC COMMENT: *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

III. REVIEW OF AGENDA

IV. NEW BUSINESS

1. Items for Action *(The Board of Trustees will accept Public Comment on the Following Items):*

- a. Approval of Minutes (See Attached)
 1. Board Meeting 9-11-2018

2. Consent Action Items

- a. Personnel Actions (See Attached)
- b. Acknowledge Out-of-District Attendance Agreements for Helena resident students attending school at Cascade High School (See Attached)

3. Items for Information *(The Board of Trustees will not take public comment on items for information unless specifically noted with the agenda item; discussion only/no voting will occur)*

- a. Board Policy (See Attached)
 1. 4330 Community Use of Facility (first reading)

4. Reports

- a. Budget & Program Committee Report
- b. Policy Committee Report
- c. Facilities & Maintenance Report
- d. Health Benefits Committee Report
- e. Montana School Boards Association Report
- f. Helena Education Association Report
- g. Student Representative Reports

h. Enrollment Report

5. Bond / Project Update

V. SUPERINTENDENT'S REPORT

VI. ADJOURNMENT

Next Work Session: October 23, 2018: CR Anderson

Next Regular Board Meeting: November 13, 2018



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Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue

Tuesday September 11, 2018
5:30 p.m.

MINUTES

The Board of Trustees Meeting of the Board of Trustees was called to order by Chair Sarah Sullivan at the Ray Bjork Learning Center, 1600 8th Avenue, Helena Montana, at 5:33 p.m.

ATTENDANCE – Present unless otherwise noted.

Sarah Sullivan, Board Chair
Terry Beaver, Board Vice Chair
Tyler Emmert, Trustee
Jeff Hindoien, Trustee
Luke Muszkiewicz, Trustee
Elizabeth “Libby” Goldes, Trustee
Sanjay Talwani, Trustee
Jennifer Walsh, Trustee
Aurora Boutin, Helena High School Representative
Mariah Thomas, Capital High School Representative

Dr. Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Janelle Mickelson, Business Manager
Barb Ridgway, Chief of Staff
Pat Boles, Technology Administrator
Stacy Collette, Human Resources Administrator
Kalli Kind, Facilities Administrator
Tom Cohn, Transportation Administrator
Drew VanFossen, Routing Specialist
Kim Stout, HEA President

Angie Ford, Recording Secretary
Guests:
Shane Swandall, Hulteng Inc
Rich Whitney, Hulteng Inc
Shelby Hier, Carroll College
Maria Kirkpatrick, Helena Independent Record

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Sarah Sullivan called the meeting to order at 5:33 p.m., read a poem written in a New York classroom one year after the events of September 11, 2001 and led the Pledge of Allegiance.

II. GENERAL PUBLIC COMMENT: There was no public comment.

III. REVIEW OF AGENDA

Chair Sarah Sullivan clarified Consent Action Items 2(b) to read *Acknowledgement of Out-of-District Attendance Agreements*. Board Meeting Minutes 8/14/18 to be reviewed at a later date, removed from the Agenda.

IV. NEW BUSINESS

1. Items for Action

a. Approval of Minutes

- i. Board Meeting 6/12/18: **Luke Muszkiewicz requested changes be made to 6/12 minutes.**

Motion: Luke Muszkiewicz moved to approve the 6/12/18 Minutes with Amendments. Jeff Hindoien seconded the motion.

Public Comment: None

Vote: 7-0 The motion carried.

- ii. Board Retreat Meeting 7/25/18: **Sarah Sullivan requested change to be made to the Board Retreat Minutes of 7/25/18.**

Motion: Luke Muszkiewicz moved to approve the 7/25/18 Minutes with Amendments. Jeff Hindoien seconded the motion.

Vote: 7-0 The motion carried.

- b. Bond Guaranteed Maximum Price: Dr Tyler Ream and Kalli Kind presented on the Guaranteed Maximum Price (GMP). The Bryant, Central and Jim Darcy Elementary Projects are 100% Bid and 99% Awarded at this time. The only outstanding award is for Playground Equipment and ensuring we are ADA Compliant with our playgrounds. The maximum GMP for Central Elementary School is \$15,966,709, Bryant Elementary GMP is \$14,129,603 and Jim Darcy GMP is \$14,744,544. The GMP's all include the magnetic door holds included in the project. All of the project amounts are subject to soft costs such as change orders and good value engineering. Luke Muszkiewicz confirmed with Kalli that the \$1.75 million the Board approved at the 7/31/18 meeting was used for magnetic holds, backfilling the owner's contingency and refilling the owner's contingency. Bids will go out for the Equipment and Furnishings for the schools. Budget currently allows \$1100 per student. Libby Goldes thanked

Kalli and her team for their hard work on this process and the excitement of seeing the buildings going up. Factors will still impact us at the end of construction such as asbestos removal when the demolition of the existing buildings occurs. Shane Swandel from Hulteng stated that Bryant has significant asbestos. A school similar to that size can expect between \$85,000 and \$90,000 for abatement. The owner's contingency funds are used to fund unforeseen changes as needed.

Motion: Jeff Hindoien moved to approve the GCCM's Guaranteed Maximum Pricing (GMP) of \$14,129,603 for the Bryant Elementary School project. Luke Muszkiewicz seconded the motion.

Public Comment: None

Vote: 7-0 The motion carried.

Motion: Jeff Hindoien moved to approve the GCCM's Guaranteed Maximum Pricing (GMP) of \$15,966,709 for the Central Elementary School project. Luke Muszkiewicz seconded the motion.

Public Comment: None

Vote: 7-0 The motion carried.

Motion: Jeff Hindoien moved to approve the GCCM's Guaranteed Maximum Pricing (GMP) of \$14,744,544 for the Jim Darcy Elementary School project. Luke Muszkiewicz seconded the motion.

Vote: 7-0 The motion carried.

2. **Consent Action Items**

- a. Personnel Actions
- b. Acknowledgement of Out-of-District Attendance Agreements
- c. 2018-2019 Insurance Premiums and Stop Loss

Motion: Libby Goldes moved to approve the Consent Action Items as amended. Jeff Hindoien seconded the motion.

Public Comment: None

Vote: 7-0 The motion carried.

3. **Items for Information:** No information to report.

4. **Reports**

a. Budget & Program Committee Report

Tyler Emmert is the Trustee appointed to the Budget & Program Committee. Dr. Tyler Ream gave a report from the meeting on September 7, 2018. The committee discussed what a program is, costs associated with each program and what to consider with upcoming budgets. The committee is committed to building a template they can run programs against and see if it yields the information they find helpful. The meetings are held the 1st Friday of the month.

b. Policy Committee Report

Luke Muszkiewicz reported the Policy Committee met on September 4, 2018. They considered a draft of Policy 4010 Facility Use Policy. It has been proposed to renumber this policy to 4330. There was robust discussion regarding the charging of facility rental fees and when to require insurance from groups. Putting procedures into place to align with the Policy will be challenging. There is a good consensus to utilize the online software for facility rentals. Barter agreements such as the agreement with the YMCA to use their swimming pool in exchange for space to have basketball games need to continue to be honored. We should accommodate low risk groups, such as a quilting club. The discussion will continue at the October meeting. The October meeting will also discuss Policy 4050 SRO Program and 3005 Harassment, Intimidation and Bullying. The meetings are held the 1st Tuesday of the month.

c. Facilities & Maintenance Report

Terry Beaver stated that the committee did not meet. They will meet later in September to discuss possible land purchases.

d. Health Benefit Committee Report

Libby Goldes reported the Health Benefit Committee met on August 30, 2018. The committee considered an appeal, which was denied. Most appeals stem from non-understanding of the limitations of coverage. Participants in the plan should take the time to read and understand the plan documents. The Third-Party Administrator (TPA) continues to be Allegiance. The Stop Loss Renewal was approved by recommendation from Allegiance.

e. Montana School Boards Association Report

Luke Muszkiewicz reported that the AA Caucus meetings started again this month. Dr. Ream was able to attend the meeting on 9/10/18. Luke will be attending the National School Board Association Western Region Conference in Rapid City. The MTSBA Back to School Legal Primer will be offered online and also in Helena. The Montana Conference of Education Leadership (MCEL) will be meeting in Missoula, October 17-19. Sarah Sullivan and Luke Muszkiewicz will be attending.

f. Helena Education Association Report

Kim Stout is the current Helena Education Association (HEA) President. Kim is starting her 18th year at the Helena School District. She has taught for 17 years at Four Georgians Elementary. HEA has been setting up bargaining.

g. Student Representative Reports

Mariah Thomas, Capital High School Representative, reported that the Link Crew Day went well. They set up freshman tours. This is Homecoming week for CHS and Spirit Week. Capital High Bruins Football plays Skyview High on Friday night. Crosstown soccer is happening today. There is a hallway

decorating contest going on between grades and they will be having a homecoming dance for the first time in 3 years. The “Niceness is Priceless” Club is working on an anti-cyber bullying campaign. Kent Haab is starting an Economics Club for students that took AP Economics last year.

Aurora Boutin, Helena High School Student Representative, reported that Helena High has five national merit finalists this year. Activities are going on as part of a worldwide suicide prevention campaign. YAHM (Youth Aware of Mental Health) letters are going out to all freshman students. Training was done with staff members. NAMI walk is September 23rd at 12:30 in Memorial Park. Helena High Homecoming is the week of September 24th.

Luke Muszkiewicz asked the student representatives their thoughts on bullying and things the policy committee might need to consider. Both students reported not seeing bullying much throughout school career, but Mariah believes it is perhaps more subtle and harder to realize it is happening.

h. Transportation and Safety Report

Tom Cohn, Transportation Administrator and Drew VanFossen, Routing Specialist presented. Dr. Ream commented that the first day of school, he had the “all clear” at 4:45 pm, which was impressive and an example of a well-designed transportation system. Tom reported that the Helena School District has 45 regular education routes and 3 transfer locations (Broadwater, Rossiter and CR Anderson) for the overflow students. There are 3,117 stops made daily, totaling around 4,374 miles traveled each day. There are currently 1750-2500 students served each day and routes take approximately 4 ½ hours. The transportation department has less than a 1% failure rate, very few industries can accomplish that. In 2012, the Helena School District began using lap/shoulder belts on buses. We were the first large school district in the nation to do this and were invited by NHTSA (National Highway Traffic Safety Administration) to a congressional meeting in Washington D.C. Helena is the first district in the United States to do a full fleet update with seatbelts. With Montana being a non-seatbelt mandated state, we made the decision that our kids are worth it. We have been featured in almost every national publication in the last four years (available in Tom’s office if interested in reading them). There will be a one-hour documentary featuring Helena School District Transportation on PBS in late September, early October. This documentary interviews the bus drivers, people in the industry, First Student and shows seatbelt use on buses. Our policy is “You either wear your seatbelt or you don’t ride”. All buses are equipped with Apollo Camera Technology which are infrared and color cameras (also capture sound) and GPS systems. Seats on all buses (including special needs buses) have both 3-point and 5-point systems. Students 6 years old and over 60 pounds utilize the 3-point harnesses. All kindergarten students are required to use the 5-point system, regardless of age or weight. A brief video of the bus rollover accident that occurred on Green Meadow Drive last winter was shown and also a video of what happens when seatbelts are not used and a bus is in a crash.

Drew VanFossen explained a new mobile application for parents called “Edulog Parent Portal”. All app stores for mobile phones will have this free for parent use. Once the app is downloaded, you will need to register with an email and password. You add students, verified by Student ID Number and Date of Birth of each student. This app will provide real time information on bus stops, estimated arrival times to stops, and provides safe and secure information. We are also piloting a program with bus passes and electronic scanning. The students swipe their pass when they get on the bus and it checks them in on a tablet next to the driver. Drivers are also able to manually check students on to the bus if a pass is forgotten. Jennifer Walsh asked about the possibility of distracted driving having tablets next to the drivers. Drew explained that tablets are locked and secured so drivers can not download anything. The screens go dark when the bus goes into motion and will not turn back on until the bus comes to a complete stop and the doors open, reducing the risk of distracted driving. Visitor passes can still be issued and those students can be manually checked in as boarding the bus either on paper check off sheets, manually on the tablets or use their bus pass. There are several status codes that will be used such as “Right Bus, Wrong Stop”, “Right Bus, Right Stop”, etc. The mobile app is expected to become available in late October. Parents will be notified of this via email, text messages, district website and letters sent home with students. The cost of this program is around \$0.07 per student per day. As First Student owns the buses, seats and seatbelts, when the contract was rebid approximately 5 years ago this was included. If the contract was to be rebid, we would require these items to be a part of that bid. The camera and video systems are school district property. Luke Muszkiewicz commented that the Transportation Department has a great Facebook page that is very informative and keeps parents updated. It provides important information quickly and he appreciates the Transportation Department taking advantage of what options are available to get information out to parents. Terry Beaver asked about the availability of the GPS tracking for school activity buses. The technology is the same so would work in the same capacity as normal routes. It is still too early to tell if the time overflow students are on buses will be decreased with the new schools opening. Tom Cohn encourages the Board to come out to the Transportation Department and watch the live streams and see what all occurs.

5. Bond/Project Update

Dr. Ream and Kalli Kind presented about the status of the Bond projects on all three schools and safety & security upgrades. Jim Darcy currently has roofing on the East Face, floor grading as occurred and internal walls are being constructed. Central has steel deliveries coming this week and framework occurring. Bryant has roofing on the North Wing. There will be a final “topping out ceremony” for the last steel placement at each of the new schools in which it will be signed and erected. The sky bridge at Bryant has been fabricated and is scheduled to be placed in the next 2-4 weeks. There is utility work occurring on Sanders Street on September 24th. There will be intermittent street closures on Sanders and

Livingston for the next two weeks. Kalli and the GCCM's would love to schedule a time for the Board to come and tour the new buildings. Luke Muszkiewicz asked about the safety and security updates. Kalli stated that all five schools are online, all doors are operational and functional. There is an email access for staff to send emails for issues that may occur. There has been a great response from contractors and they are tying up loose ends. There are weekly Technology and Facility Departments and Building Administrators to set priorities and resolve issues. Next year we will outsource the work to contractors rather than completing the work internally. Libby Goldes thanked everyone for their hard work and the reassurance to the community regarding safety in our schools. Kalli also reported that classroom numbers will be placed on all exterior windows in the five schools over the next week to assist local law enforcement and fire departments in locating incidents more readily. Also, law enforcement key fobs are being programmed for 24-hour access to the buildings. There is a constant collaboration with law enforcement and fire departments. Kalli wanted to thank Patrick Reilly and his 4th grade students at Rossiter for the wonderful thank you notes that they sent to Kalli and her staff.

V. SUPERINTENDENT'S REPORT

Dr. Ream reported that Lisa Cordingley has provided amazing leadership with the Helena Education Foundation. They are a terrific supporter of what we do every single day. There is a level of commitment and support for the public schools. HEF provides books for every single first grade student in the district with the Fabulous Firsts program. The excitement with the students getting to unwrap and read a brand new book is great to see. The Carnival Classic was exceptional. There was a good feel throughout the park and representation from almost all of the schools. Dr. Ream will be attending his first AA Superintendents Meeting in Bozeman on Sunday. Also, a quick spotlight on the opening of the schools. We are now three weeks into the school year and staff has been wonderful in welcoming students back. It is a testament to how much time and preparation staff puts into their classrooms before the year starts. Robin Wood, a teacher at Jim Darcy, gave birth two weeks prior to school starting. She volunteered to come in to her classroom and welcome all her students and parents back. She went above and beyond any expectations we would have for anybody and is a testament to the dedication our staff has to our students.

VI. ADJOURNMENT

There being no other topics for future meetings and no public comment on issues not on the agenda, the meeting adjourned at 7:32 p.m. The next Board Meeting is a work session at Jefferson Elementary on September 25th and the regular Board Meeting will be held on October 9, 2018.

Respectfully submitted,

Sarah Sullivan, Chair

Angie Ford, Recording Secretary Date

PERSONNEL ACTIONS
September 12, 2018 – October 9, 2018

CERTIFICATED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Belcourt, Elizabeth	8/27/18	CHS/Business Marketing	\$39,697/yr
Kepler, Candyce	10/1/18	RBLC/Nurse	\$46.49/hr*

*Temporary Contract: Contract expires at the discretion of the District or 6/7/2018 whichever occurs first.

Terminations

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
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Leave

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
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Change in Contract

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
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**Temporary Assignment*

CLASSIFIED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Christopher, Linda	10/1/18	RBLC/Para Educator	\$13.12/hr.
Davis, Debra	9/06/18	Broadwater/SACC Site Manager	\$14.35/hr.
Ditch, Heather	9/11/18	Jefferson/SACC Para Educator	\$13.08/hr.
Eblen, Jennifer	9/17/18	Jim Darcy/Temporary Para Educator	\$11.45/hr.*
Hardiman, Marisa	9/17/18	Central/p-t Academic Tutor	\$16.22/hr.
Hatveldt, Carl	9/06/18	4-G's/SACC Para Educator	\$10.95/hr.
Herndon, Aspen	9/25/18	CHS/Counseling Office Assistant	\$13.75/hr.
Kroll, Amanda	9/17/18	Jim Darcy/Temporary Para Educator	\$11.15/hr.*
Noland, Laura	9/09/18	Kessler/SACC Para Educator	\$10.95/hr.
Rivers, Jacob	10/1/18	HMS/Temporary p-t EL Tutor	\$15.48/hr.*
Robertson, Mary	9/17/18	Jim Darcy/Temporary Para Educator	\$13.12/hr.*

Thomas, Deana	10/1/18	Hawthorne/Para Educator	\$10.65/hr.
Tolman, Deanna	10/8/18	MBC/Substitute Clerk	\$18.54/hr.

**Temporary Assignment*

Terminations

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Ditch, Heather	09/29/18	Jefferson/SACC Para Educator	Personal
Kalchbrenner, Heather	09/18/18	Central/Para Educator	Personal
Magee, Bobbi	09/20/18	HMS/Custodian	Personal
Morgan, Krista	06/06/18	CHS/Para Educator	Personal
Pilgeram, Candice	11/15/18	CRA/Office Manager/Secretary	Personal
Ponder, Linda	09/21/18	Rossiter/SACC Site Manager	Personal
Rideout, Linda	06/06/18	Central/Para Educator	Personal

Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type</u>
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SUPPLEMENTARY CONTRACT ASSIGNMENTS

Last Name	First Name	Assignment	Location	Amount
Almquist	Guy	Basketball-Head Boys Coach	Capital High	\$6,456.00
Amestoy	Hannah	Volleyball	HMS	\$559.00
Amestoy	Johannah	Volleyball-Frosh Coach	Helena High	\$2,379.84
Baty	Thomas	Choir	Capital High	\$4,018.56
Belcourt	Liz	DECA	Capital High	\$1,270.00
Bender	Carson	Football-Varsity Asst 1/2 Contract	Helena High	\$1,791.91
Beskid	Chris	Cross Country-Head Coach	Capital High	\$3,162.00
Bieber	Raymond	Tennis-Asst Coach	Capital High	\$1,818.00
Brisko	Nan	Soccer-Asst Girls Coach	Capital High	\$2,420.00
Bogard	Samuel	Wrestling-Head Coach	Helena High	\$5,533.93
Bouchee	Lance	Tennis - Head Coach	Helena High	\$4,549.77
Bouchee	Lance	Volleyball-Coord/Coach	CRA	\$641.00
Brayko	Laura	Drama-Head Coach	Capital High	\$5,567.15
Brooks	Karli	Volleyball	HMS	\$559.00
Broadhead	Ashten	Softball-Varsity Asst	Helena High	\$2,531.62
Broadhead	Dane	Football-Varsity Asst 1/2 Contract	Helena High	\$1,774.22
Broadhead	Dane	Wrestling	Helena High	\$408.00
Canney	Lucas	Track-Asst Boys Coach	Capital High	\$3,248.75

Carrizales	Elizabeth	Cheerleading-JV Coach	Helena High	\$2,870.00
Carter	Lee	Football-Varsity Asst	Capital High	\$4,442.50
Case	Bobbi	Soccer-Asst Girls Coach	Capital High	\$700.00
Christensen	Reid	Football-Asst Varsity	CHS	\$2,079.09
Cicero	Kerry	Football-Head Frosh	Helena High	\$2,386.01
Cleveland	Rebecca	Volleyball-Head Coach	Capital High	\$5,207.13
Cleveland	Samantha	Volleyball	CRA	\$559.00
Clinch	Adam	Soccer-Boys Coach	Capital High	\$1,234.00
Cockhill	William	Football-Asst Coach	Capital High	\$3,554.00
Colvin	Russell	Wrestling - Assistant Coach	Helena High	\$4,754.32
Croft	Eric	Skills/USA	Capital High	\$2,093.30
Crofutt	Justi	Softball-JV Asst	Helena High	\$2,290.68
Crow	Monica	Coordinator-Football	Capital High	\$1,787.00
Dale-Ramos	Kallie	Speech-Asst Coach	Helena High	\$1,236.00
Dalton	Kelsey	Volleyball	HMS	\$559.00
Darfler	Edward	Cross Country-Asst Coach	Capital High	\$3,030.72
Day	Brandon	Basketball-Head Boys Coach	Helena High	\$5,649.00
Day	Lindsey	Volleyball-Head Coach	Helena High	\$5,331.04
DeVore	Kirk	Wrestling-Asst Coach	Capital High	\$3,592.85
Dioso	Anna Marie	Concession-Head	Capital High	\$5,280.08
Dold	Kelli	Volleyball-JV Coach	Capital High	\$3,312.96
Dorran	Anna	Cross Country-Asst Coach	Helena High	\$2,296.00
Dorran	Anna	DECA	Capital High	\$1,270.00
Dorrington	Christopher	Volleyball-Soph Coach	Helena High	\$3,090.60
Dugars	Jeffrey	Volleyball	CRA	\$559.00
Evans	Scott	Football-Head Coach	Helena High	\$6,817.86
Evans	Scott	Track-Asst Boys	Helena High	\$3,917.42
Flatow	Kevin	Football-Asst Frosh	Helena High	\$1,428.66
Fowler	Andrew	Tennis-Asst Coach	Capital High	\$2,833.00
Fuller	Colin	Coordinator-Girls BB	Helena High	\$2,000.00
Furlong	Colby	Football-Varsity Asst	Capital High	\$3,540.05
Garcin-Forba	Katherine	Basketball-Head Coach	Capital High	\$5,810.40
Garza	Manuel	Track_Head Coach	Helena High	\$5,262.88
Garza	Manuel	Football-Asst Coach	Helena High	\$3,989.54
Gibbons	Matthew	Drama-Asst Coach	Capital High	\$3,300.68
Gilbert	Kelley	Cross Country-Head	Helena High	\$3,952.50
Gilbert	Kelley	Track-Asst Girls Coach	Helena High	\$4,238.52
Gilboy	Kathleen	Cross Country-Head Girls	Capital High	\$3,201.92
Gilstrap	Lindsey	Soccer-Head Girls Coach	Capital High	\$2,420.00
Graham	Susan	Volleyball	CRA	\$559.00
Grovom	Ryan	Basketball-J.V. Coach	Capital High	\$3,680.00
Gustafson	Kelli	Concessions	Helena High	\$5,483.10
Hagnegruber	Leslie	Cross Country-Head	CRA	\$586.00
Hall	Amanda	Cheerleading-Varsity	Helena High	\$4,134.00
Harris	Zachary	Orchestra	Helena/Capital	\$7,773.16
Hartwick	Jason	Skills/USA	Helena High	\$1,058.29
Hassler	Taylor	Basketball-Soph Coach	Capital High	\$3,809.40
Hermanson	Jen	Speech-Head Coach	Helena High	\$4,514.40
Hogan	Sarah	Golf-Asst Coach	Helena High	\$2,266.66
Hollow	John	DECA	Helena High	\$2,767.51
Holter	Robert	Drama - High School Head Coach	Helena High	\$5,422.94
Humphrey	Samantha	BPOA	Helena High	\$2,756.00

Hunt	Jared	Football-Asst Varsity	Capital High	\$1,777.00
Hussey	Randy	Coordinator-Football	Helena High	\$1,859.05
Hustad	Byron	Track-Asst Girls	Helena High	\$4,045.86
Jenneskens	Jill	Volleyball-JV Coach	Helena High	\$3,254.80
Johnson	James	Soccer-Asst Coach	Helena High	\$1,010.00
Johnson	Mac	Coordinator-Boys BB	Helena High	\$2,000.00
Jones	Paula	Volleyball-Soph Coach	Capital High	\$3,429.67
Kallin	Karl	Vigilante Stadium Coordinator	Helena/Capital	\$1,174.10
Kallin	Kyle	Swim-Asst Combined	Helena/Capital	\$2,222.79
Kain	Thomas	Football-Varsity Asst	Capital High	\$3,838.32
Kain	Thomas	Track-Asst Boys Coach	Capital High	\$3,355.63
Kelly	Timothy	Golf - Head Coach	Capital High	\$4,462.08
Kelly	Cameron	Soccer-Asst Boys Coach	Capital High	\$1,236.45
Kessler	Brian	Basketball-Boys Soph Coach	Helena High	\$3,612.77
Kessler	Brian	Track-Varsity Boys Asst	Helena High	\$3,339.44
Kloker	Thomas	Football - Assistant Coach	Helena High	\$4,833.44
Kopp	Allyson	Dance Team	Helena High	\$2,552.04
Larson	Patrick	Football-Head Frosh	Capital High	\$2,487.54
Layson	Karla	Volleyball-Frosh Coach	Helena High	\$2,350.27
LaRue	John	Basketball-Soph Boys	Capital High	\$3,973.95
Leaphart	Rebecca	Newspaper	Capital High	\$1,723.68
Linder	Darbi	Cross Country-Asst Coach	CRA	\$509.00
Loveridge	Robert	Band - High School Director	Helena High	\$4,868.64
Loveridge	Robert	Festival Manager	Helena High	\$2,809.52
Loveridge	Robert	Pep Band	Helena High	\$1,636.74
Lunnon	Kayla	Coordinator-Volleyball	Helena High	\$1,500.97
Lloyd	Jolene	Basketball-J.V. Coach	Helena High	\$3,665.29
Lyndes	Casey	Golf-Asst Coach	Capital High	\$2,404.46
Lyng	Matthew	Coordinator-Soccer	Capital High	\$963.54
Madsen	Heather	Basketball-Soph Coach	Helena High	\$3,845.68
Madsen	Michael	Football-Asst Frosh Coach	Helena High	\$1,428.66
Mahana	Jeffrey	Football-Asst Coach 1/2 Contract	Capital High	\$1,883.62
Mahana	Jeffrey	Wrestling-Head Coach	Capital High	\$5,432.39
Mahoney	Brooke	Soccer-Varsity Asst	Helena High	\$3,269.32
Manibusan	Noah	Wrestling-Asst Coach	Helena High	\$3,548.00
Martinez	Andrew	Speech-Asst Coach	Capital High	\$2,482.92
Matthies	Kaci	Basketball-Frosh Coach	Helena High	\$2,869.00
McGovern	Philip	Coordinator-Soccer	Helena High	\$918.09
McKay	Clifford	Wrestling-Asst Coach	Capital High	\$3,569.32
McMahon	Kelle	Volleyball	HMS	\$559.00
McMahon	Richard	Football-Asst. Coach	Capital High	\$4,371.42
McMahon	Richard	Wrestling-Coordinator	Capital High	\$404.00
McMahon	Richard	Track-Head Girls	Capital High	\$4,762.15
McMillan	Lexi	Cheerleading-JV Coach	Capital High	\$2,870.00
McNeil	Heather	Track-Asst Varsity Girls	Helena High	\$3,788.98
Meloy	Peter	Soccer-Head Girls Coach	Helena High	\$3,271.90
Mihelish	Kyle	Football-Head Coach	Capital High	\$6,114.43
Mozer	Andrew	Track-Asst Varsity Girls	Helena High	\$3,435.77
Murgel	Jason	Basketball-J.V. Coach	Helena High	\$4,379.20
Murgel	Jason	Softball-Varsity Asst	Helena High	\$3,251.41
Nay	Kyle	Wrestling-Asst Coach	Capital High	\$3,569.32
Norman	Theresa	BPOA	Capital High	\$2,782.00

Nyland	Alex	Soccer-Asst Coach	Capital High	\$1,500.00
Ostranoler	Sarah	Coordinator-Volleyball	Capital High	\$1,500.00
Patterson	Colin	Soccer-Asst Coach	Capital High	\$1,236.45
Patterson	Paul	Soccer-Head Boys Coach	Capital High	\$2,711.83
Paull	Linda	Cross Country Head Girls	Helena High	\$3,446.58
Paull	Linda	Track-Asst Girls	Helena High	\$4,334.85
Peterson	Eric	Basketball-Head Girls Coach	Helena High	\$5,864.20
Phelps	Casey	Wrestling-Asst Coach	Helena High	\$3,902.80
Pomajevich	Brandon	Speech-Asst Coach	Capital High	\$2,482.92
Ostranoler	Sarah	Coordinator-Volleyball	Capital High	\$1,500.00
Quinn	Thomas	Asst Frosh Football	Capital High	\$2,186.07
Reyant	Mathew	Track-Asst Boys 1/2 Contract	Capital High	\$1,591.21
Reyant	Mathew	Basketball-J.V. Coach	Capital High	\$3,864.00
Reyant	Mathew	Football-Varsity Asst 1/2 Contract	Capital High	\$1,799.19
Riebe	Nicole	Tennis-Asst Coach	Helena High	\$2,953.02
Robertson	Veronica	Skills/USA	Helena High	\$1,037.28
Roos	Katie	Basketball-Frosh Coach	Capital High	\$2,909.00
Salisbury	Colin	Soccer-Asst Coach	Helena High	\$2,020.00
Sampson	Robert	Football-Varsity Coach	Helena High	\$4,122.64
Sanford	Richard	Drama-Asst Coach	Helena High	\$3,318.59
Schulte	Ryan	Football-Asst Coach	Helena High	\$3,909.40
Schulte	Ryan	Softball-Head Coach	Helena High	\$4,473.00
Seder	Stephen	Speech-Asst Coach	Helena High	\$2,495.71
Selch	Hailey	Annual	Capital High	\$2,007.64
Skinner	Susan	Cheerleading - Head Coach	Capital High	\$4,671.20
Smith	Chloe	Speech-Head Coach	Capital High	\$4,201.80
Smith	Erin	Dance Team	Capital High	\$2,489.65
Smith	Lori	Cross Country-Asst Coach	HMS	\$586.00
Steele	Molly	Choir	Helena High	\$4,057.20
Stergar	Dave	Cross Country-Head Boys	HMS	\$952.00
Straub	Carl	Soccer-Head Coach	Helena High	\$3,030.00
Sturm	Derek	Speech-Asst Coach	Capital High	\$2,607.06
Swenson	Elizabeth	Coordinator- Girls BB	Capital High	\$2,040.20
Swenson	Ryan	Tennis - Head Coach	Capital High	\$3,754.04
Swenson	Ryan	Coordinator-Boys BB	Capital High	\$2,040.20
Terhum	Benjamin	Speech-Asst Coach	Helena High	\$1,236.00
Tesch	Robert	Football-Asst Coach	Helena High	\$4,158.18
Thomas	John	Football-Asst Frosh Coach	Helena High	\$1,428.66
Thomas	Shanon	Cross Country-Asst Coach	CRA	\$509.00
Thompson	Tara	Volleyball-Frosh Coach	Capital High	\$2,383.60
Tipton	Robert	Golf - Head Coach	Helena High	\$5,139.36
Toscano	Maree	Volleyball-Frosh Coach	Capital High	\$2,361.00
Tuss	David	Cross Country-Asst Coach	Capital High	\$2,296.00
Tuss	David	Coordinator-Cross Country	Capital High	\$350.00
Wall	Stefan	Asst-Soccer Boys	Capital High	\$1,234.20
Walsh	Megan	Newspaper	Helena High	\$1,706.62
Walsh	Megan	Annual	Helena High	\$1,894.00
Walsh	Vicki	Volleyball	HMS	\$559.00
Weber	Stacey	Coordinator-Cross Country	Helena High	\$392.73
Wetzel	Lance	Basketball-Frosh Coach	Helena High	\$3,492.00
Williams	Sheila	Track-Head Girls Coach	Helena High	\$5,967.73
Zapata	Haendel	Cross Country-Asst Coach	HMS	\$509.00

Zehr	Duane	Band Director	Capital High	\$4,211.76
Zehr	Duane	Pep Band	Capital High	\$1,415.91
Zentz	Jesse	Cross Country-Asst Coach	Helena High	\$2,318.96
Zentz	Michelle	Soccer-Froshmore Girls	Helena High	\$1,637.00

Discretionary:

Grade	District of Attendance
8	Cascade High School
9	Cascade High School
10	Cascade High School

Running Total of Acknowledged Out-of-District Attendance Agreements
(Helena Resident Students Attending Other School Districts)

Grade	Clancy	Cascade PS	Townsend K-12	Total
K	4			4
1	4			4
2	1			1
3	3			3
4	1			1
5	4			4
6	4			4
7	2			2
8	4	2		6
9		2	3	5
10		1	1	2
11			1	1
12		1		1
	27	6	5	38

2 **SCHOOL / COMMUNITY RELATIONS**

3 **Community Use of School Facilities**

4 School facilities are available to the community for educational, civic, cultural, and other uses
5 consistent with the public interest, when such use will not interfere with the school program or
6 school-sponsored activities. The District requires that the use of school facilities for school
7 purposes has precedence over all other uses. Persons using school facilities must always abide
8 by the District conduct rules.

9 The Superintendent will develop procedures to manage community use of school facilities. Use
10 of school facilities requires the Superintendent or designee’s approval and is subject to the
11 adopted procedures.

12 Organizations wishing to use school facilities must complete a Facility Use Agreement Request
13 form, pay any fees and associated costs and provide proof of insurance if ~~requested~~ applicable.

14 Administration will approve and schedule the use of school facilities. A master calendar will be
15 maintained to avoid conflicts during the school year. Requests for use of school facilities must be
16 submitted ~~to the Facility office~~ in advance of the event.

17 The online District Facility Use Agreement Request form ~~can be found on the District web site at~~
18 <https://helenaschools.org/community-information/facility-use/>. The District Facility Use
19 Agreement must be completed, signed, and ~~returned submitted. to the District Facility Office~~
20 ~~prior to the use of the facilities or grounds.~~ When the request is approved a contract will be
21 created and sent to the originator. The completed and signed contract must be returned to the
22 Business Office before access to the requested facility is granted.

23 ~~The requesting organization or individual must complete, sign, and return an “assumption of~~
24 ~~risk” statement prior to the use of the facilities or grounds.~~

25

26 Cross Reference;

27 Legal Reference: § 20-7-805, MCA Recreational use of school facilities secondary Lamb’s
28 Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141

29

30 Policy History:

31 Adopted on:

32 Reviewed on:

33 Revised on: