



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, March 10, 2020 – 11:00 a.m.

MINUTES - APPROVED

ATTENDANCE

Luke Muszkiewicz, Board Chair	John McEwen, Trustee
Terry Beaver, Board Vice Chair	Tyler Ream, Superintendent
Sarah Sullivan, Past Board Chair	Josh McKay, Assistant Superintendent
	Barb Ridgway, Chief of Staff
	Stacy Collette, Human Resources Director

I. CALL TO ORDER

The meeting was called to order at 11:00am by Chair, Luke Muszkiewicz.

II. GENERAL PUBLIC COMMENT

No public was present.

III. APPROVAL OF MINUTES

Minutes were approved with changes.

IV. REVIEW OF THE MARCH 10, 2020, BOARD MEETING AGENDA

Mr. Muszkiewicz reviewed the student recognitions and confirmed both high school principals would be in attendance to present the awards.

Mr. Muszkiewicz referenced the non-voted levies and said that thought it didn't necessarily reflect final numbers, but it did meet the requirements for public notice.

Dr. Ream mentioned the bid approvals included the last safety and security update: Ray Bjork Learning Center. He added though the PV System would be complete at Jim Darcy and Central after the pending bid approval at Central with the exception of Bryant, which was still in process.

Mr. Muszkiewicz asked trustees to communicate with Dr. Ream regarding any questions they had on the process for non-renewals. Mr. McEwen asked for clarification on the temporary non-renewals as

they related to the new hires. Mr. McKay answered that all temporary one-year contracts were non-renewed, and all employees knew they were temporary when hired. He continued that if their contract was renewed, they were listed in the new hire section. Mr. McEwen asked if every non-tenured teacher was non-renewed each year. Mr. McKay replied they were not; just temporary educators with an end date on employment were non-renewed. He added temporary position typically included late hires – those employees hired in the middle of a school year.

Dr. Ream described the multi-year budget projections as a result of the discussion at the last Budget Committee meeting. Upon asking the committee what they would like to change prior to presenting to the board, it was decided the information should be presented as is. Ms. Sullivan asked for clarification regarding the methodology showing 1% of budget in the Superintendent fund but the spreadsheet showing 3%. Dr. Ream answered 3% was the actuals due largely to increases in Special Education needs that were not budgeted for under the Special Education fund. He continued that non-budgeted items typically come out of the Superintendent and Assistant Superintendent fund. Mr. McKay added that the district was committed to serving Special Education students regardless of what was budgeted. He said two buses had been purchased to serve additional Special Education students along with the hiring of additional paras and support staff.

Ms. Sullivan asked if the 4% increase in elementary staff was due to steps. Dr. Ream confirmed and added the increase varies each year depending on staffing.

Mr. Muszkiewicz voiced his appreciation for the work done, specifically the methodology and projections. He requested a color version of the projections for all trustees.

Mr. McEwen requested a summary page with critical rows projected into future years.

Ms. Sullivan asked for clarification on whether Policy 9460 had revisions since the board had just reviewed it in August. Dr. Ream answered it wasn't a new or revised policy; it was an existing policy being moved into the 9000 Series.

Dr. Ream said the Superintendent's Report will include an update on COVID-19. The committee discussed how the restrictions and recommendations will affect school and personal trips for students and staff.

V. BOARD COMMENTS

No additional comments were offered.

VI. ADJOURNMENT

Meeting was adjourned at 11:50am by Mr. Muszkiewicz. The next Executive Committee Meeting will be March 24, 2020.