



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave
Tuesday, January 14, 2020 – 11:00 a.m.

AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**
December 10, 2019, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF JANUARY 14, 2020, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**
The next Executive Committee Meeting is scheduled for February 11, 2020.

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair
Jeff Hindoiem
Trustee

Terry Beaver
Vice Chair
John E McEwen
Trustee

Libby Goldes
Trustee
Sarah Sullivan
Trustee

Siobhan Hathhorn
Trustee
Jennifer Walsh
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Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, December 10, 2019

MINUTES - DRAFT

ATTENDANCE

Committee:

Luke Muszkiewicz, Board Chair
Terry Beaver, Board Vice Chair
Sarah Sullivan, Past Board Chair

Others:

John McEwen, Trustee
Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Barb Ridgway, Chief of Staff

I. CALL TO ORDER

The meeting was called to order at 11:05am by Chair, Luke Muszkiewicz.

II. GENERAL PUBLIC COMMENT

No public was present.

III. APPROVAL OF MINUTES

Minutes were approved.

IV. REVIEW OF 12.10.2019 BOARD AGENDA

Dr. Ream referenced the recognitions, stating the Capital High School State Championship Volleyball team requested to be recognized first so some of the team members could get to basketball practice.

Dr. Ream provided an overview of the safety and security upgrades to be completed at the high schools and added that the funding for the projects will come from the facilities reserve and most of the work will be completed internally. He said did not plan on producing a handout since was leery to announce security upgrades to the public, especially at the high school level. Mr. Muszkiewicz concurred with that decision. Dr. Ream described next steps as costing out the

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projects, bidding them, and presenting the package to the board in February and the community in March. He said by having hardware upgrades done internally, it allows for a future safety and security levy to address students' mental health issues through funding for additional SROs and counselors.

Mr. Muszkiewicz asked if there were any questions on the policies to be reviewed. There were none.

Mr. Muszkiewicz asked Dr. Ream if he had enough board direction on early kindergarten admission. Dr. Ream replied that he did and clarified the process.

Dr. Ream requested the board anticipate media coverage the budget amendment proclamation based on coverage in Bozeman. He added that the budget increase was due to having the second class of over 600 students in 20 years.

Mr. Beaver asked if the technology surplus item was the same pallet of items from the previous board meeting. Dr. Ream answered that it was not.

Ms. Sullivan asked for clarification on the contents of Policy 7053. Dr. Ream said the policy had minor revisions to the cross-references section.

Mr. Beaver referenced the personnel actions and asked if a temporary assignment was able to accrue leave and receive benefits. Dr. Ream answered that he would ask Stacy Colette, district Human Resources Director, to clarify for the board.

Ms. Sullivan asked for an overview of the Enrollment and Demographics Update. Dr. Ream answered that all data was collected and compiled internally. The possibility of contracting with a third party to verify projections and make recommendations on possible boundary change scenarios remains a future possibility. The Facilities/Maintenance committee will continue to discuss developing needs and options.

Ms. Sullivan said there would not be a Teaching and Learning Committee update during the board meeting, but the next meeting had been tentatively scheduled for December 18, 2019.

V. BOARD COMMENTS

Ms. Sullivan asked for an update on the solar panel installation and whether it would be completed within the timeframe required to receive the grant. Dr. Ream said he would check with District Facilities Manager, Kalli Kind.

Ms. Sullivan asked if an RFP had been drafted for food services. Ms. Ridgway answered that she was reviewing it. Ms. Sullivan requested some of the items priorities by the Wellness committee be included in the RFP.

Ms. Sullivan asked for an update on whether administrators would be included in the early retirement benefit. Dr. Ream answered that a projected budget would be examined prior to making that decision. He added the decision would be before the middle of January.

VI. ADJOURNMENT

Meeting was adjourned at 12:05pm by Mr. Muszkiewicz. The next Executive Committee Meeting will be January 14, 2020.



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Board of Trustees Meeting

Ray Bjork Learning Center | 1600 8th Ave | Helena MT 59601

Tuesday, January 14, 2020 - 5:30 p.m.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. EDUCATOR & STUDENT RECOGNITIONS

A. Helena High Science Olympiad State Competition First Place Winners

- 1st place in Chem Lab: Jonathan DeWald and Owen Cleary
- 1st place in Fossils: Heath Caldwell and Izzy Kosena
- 1st place in Geologic Mapping: Heath Caldwell and Robert Stimpson
- 1st place in Wright Stuff: Izzy Kosena and Jeri Wilkerson (balsa wood plane)

B. Buffy Smith, Congressman Gianforte's Spirit of Montana recipient

IV. GENERAL PUBLIC COMMENT

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V. NEW BUSINESS

A. Action Items

1. Elementary General Fund Budget Amendment Resolution Due to an Unanticipated Enrollment Increase (see attached)
2. Approval of Counselor Evaluation Tool (see attached)
3. Approval of Nurse Evaluation Tool (see attached)
4. Approval of Librarian Evaluation Tool (see attached)
5. HSD Policy 2035: Federal Funding and Title I (see attached)
6. HSD Policy 4040: School, Student, Parent, Family, and Community Engagement in Education (see attached)
7. HSD Policy 5105: Conflict of Interest (see attached)

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8. HSD Policy 7053: Food Service Procurement (see attached)

B. Consent Items

1. 12.10.2019 Board of Trustees Meeting Minutes (see attached)
2. Approval of Personnel Actions (see attached)
3. Approval of Warrants
4. Approval of Out-of-District Attendance Agreements (see attached)

C. Items for Information

1. HSD Policy 9000: Facilities Goals (see attached)
2. Strategic Priorities: Mid-Year Update (see attached)

D. Reports

1. Budget & Finance Committee Report
2. Policy Committee Report
3. Facilities & Maintenance Committee Report
4. Teaching & Learning Committee Report
5. Health Benefits Committee Report
6. Montana School Boards Association Report
7. Helena Education Association Report
8. HHS / CHS Student Representatives Report

VI. SUPERINTENDENT'S REPORT

VII. BOARD COMMENTS

VIII. ADJOURNMENT

The next Board of Trustees meeting has been scheduled for February 11, 2020. The next Board of Trustees work session has been scheduled for January 28, 2020, at the Ray Bjork Learning Center.